

Vision 20/20: A world-class rural school district. Demonstrating our **BEST.**
 Behave Responsibly
 Exceed Expectations
 Scholarship First
 Team work always!



Minutes

HAMPTON COUNTY SCHOOL DISTRICT 2 BOARD OF TRUSTEES

WORK SESSION

10/29/2018 – 5:30 pm - 7:00 pm

District Board Room

Estill, SC 29918

New Mission: The mission of Hampton County School District 2 is to provide a rigorous personalized learning environment of academic excellence that prepares *Each Child, Each Day*, and in *Every Classroom* to be **college/career** and **citizen** ready with no excuses.

5:30 p.m. EXECUTIVE SESSION (if warranted):

- Human Resources

Time	GENERAL SESSION:	
1 min		Call to Order
1 min		Statement of Media Notification <i>All local news media has properly notified to include agenda availability on the district website.</i>
1 min		Moment of Silence
1 min		Approval of Agenda John Gordon made motion to approve the agenda. Mary Ann Atkins seconded the motion. The motion was carried by unanimous consent (5/0).
15 mins	1.0	Timber Bidding Update – Mr. Morrison Mr. Morrison serves as the District Consultant in the timber bidding/sale process. An evaluation of the timber and based on the prices of the time, there was a minimum projected bid of \$74,000. There were only 2 bids received and both bids were below the projected bid price. The bid were low because of the tariff restrictions placed on China. He suggested selling the lumber to the higher of the 2 bids for \$64,000 or table the issue until a later time. Mr. Morrison will receive 8% commission, there was an additional \$3,000 to have a road constructed and when added and then deducted from \$64,000 the district will profit \$55,880.
	2.0	Reserve Funds Estimated about \$3.4 million (this includes all funds in payroll, A/P, county income, VOYA, 2 CDs worth about \$46,000). The actual fund balance will be shared in December at the final end of the year audit. Reserve fund is money the district has on hand, its cash on hand. It's called reserve fund because its money that has been saved through managing the budget, it's like a savings account. The district uses 2 banks – Palmetto State Bank and BB&T. Palmetto State Bank handles the payroll and our revolving accounts. BB&T handles the A/P account. The Board determines how the Reserve Fund is spent because the money belongs to the district. The State Department mandates a minimum of 8.33% of your current operating budget should be available to the district. Ms. Miller recommends that once our financial records are accurate with the county records the district should consider taking our funds from the county and placing into our bank accounts so our district can earn interest off the money and not the county earning the interest. The district spends approximately \$1.1 million dollars per month on payroll and A/P.

30 mins	<p data-bbox="217 136 261 170">3.0</p> <p data-bbox="313 136 974 170">School Safety & Security – Prioritizing Safety Needs</p> <p data-bbox="313 176 477 210">Proviso 1.98</p> <p data-bbox="313 216 1550 363">The SC General Assembly has made available up to \$15 million of lottery funds for school safety infrastructure projects as outlined in Proviso 1.98(B) of the FY 2018-2019 Appropriation Act (https://goo.gl/TW3ztg). Your district is eligible to apply for these funds that can be used for projects such as:</p> <ul data-bbox="313 369 1203 558" style="list-style-type: none"> (a) door locks; (b) security cameras; (c) metal detectors; (d) lifesaving medical equipment; (e) equipment related to school resource officers, excluding vehicles. <p data-bbox="313 602 1490 716">Districts must submit an application for funds and the State Board of Education (SBE) will determine which projects are funded. The application, along with instructions, is located at https://goo.gl/forms/ozPgbG3lhIodZqee2.</p> <p data-bbox="313 758 1455 829">The SC Department of Education (SCDE) has established several application due dates as indicated below. Districts can choose their due date.</p> <ul data-bbox="362 835 672 951" style="list-style-type: none"> • September 21, 2018 • October 26, 2018 • November 21, 2018 <p data-bbox="313 957 1531 1029">All applications must be submitted by November 21, 2018 and only electronic applications will be accepted; not paper applications.</p> <p data-bbox="313 1073 1550 1186">The SCDE is requesting that districts only include their top three projects from the categories noted in the application. We will review applications as received, prioritize eligible projects with the greatest need, and submit recommended projects to the SBE for final approval.</p> <p data-bbox="313 1234 1542 1732">1.98. (SDE: Safe Schools Initiative) (A) For the current fiscal year, the Department of Education and the State Law Enforcement Division must develop, within existing staff, a Crisis Intervention Team to coordinate, collect and compile Crisis Intervention & School Safety Plans from each school district with their input. The report shall include recommendations for the General Assembly to consider which may include, but are not limited to, physical building security, bullet proof and access controlled doors, RFID chip in student identification cards, mental health services, school resource officers, and other school safety measures. Total costs associated with each recommendation shall be included in the report. If additional funding is required to implement the recommendations, the Department of Education and the State Law Enforcement Division are directed to include the recommended funds in their Fiscal Year 2019-20 agency budget plan. The report shall be submitted to the Chairman of the Senate Finance Committee, the Chairman of the House Ways and Means Committee and the Governor by December 31, 2018.</p> <p data-bbox="313 1738 1563 1965">(B) Of the lottery funds appropriated to the Department of Education for School Safety - Facility and Infrastructure Safety Upgrades, the department shall allocate the funds to school districts for the purpose of funding life safety infrastructure for school facilities projects. Eligible school facility projects shall include, but not necessarily be limited to items such as: (a) door locks, (b) security cameras, (c) metal detectors, (d) lifesaving medical equipment and (e) equipment related to school resource officers, excluding vehicles. For purposes of this provision,</p>
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		<p>school facilities shall not include unimproved real property, centralized district administration facilities, or other facilities, including those normally identified with interscholastic sports activities.</p> <p>The department shall develop and maintain an application process for school districts to request funding for qualified school projects and establish policies, procedures, and priorities for the making of grants pursuant to this provision. In establishing these procedures, the department shall utilize the school facilities report among other sources. At least twice a year and upon receipt of applications pursuant to the application process adopted by the department, the department shall prioritize the eligible projects with the greatest need and shall submit a list of recommended grant awards to the State Board of Education. Grants shall be awarded upon an affirmative vote of the State Board.</p> <p>The financial assistance provided to school districts pursuant to this provision must be used for the eligible school facility project. The department is responsible for establishing policies and procedures to ensure that funds are expended in a manner consistent with this provision. (see attachment)</p>
10 mins.	4.0	<p>Baseball/Softball Field Lighting</p> <p>The Board wants to move forward with placing lights on the field. The lights for the field will be next on the list after school safety and security items are completed. Continue the discussion after the Board receives the December audit report for actual reserve fund amount.</p>
10 mins.	5.0	<p>Policy KF- Student Funerals</p> <p>The Board will further discuss allowing current students, employees and retirees of the district to waive the use of facility fee. They further discussed not to waive liability insurance, custodial and technology support fees. The Board will also consider allowing current employees reduce cost of using the facility for personal use.</p>
10 mins.	7.0	Report from Hopkins/Atkins regarding South Carolina School Board Association Meeting
10 mins.	8.0	Board Governance: Board Member Protocol
	9.0	BOE Policy Section D Review
	10.0	Adjournment

BOARD BUSINESS ACTIONS/VOTING RECORDS
Work Session Meeting-10/29/2018

That upon the recommendation of the Superintendent, the Board approves to table items - 7.0 Report from Hopkins/Atkins regarding South Carolina School Board Association Meeting; 8.0 Board Governance: Board Member Protocol and 9.0 BOE Policy Section D Review	Motion made by: Mary Ann Atkins Motion seconded by: John Gordon	<input checked="" type="checkbox"/> Earl Choice <input checked="" type="checkbox"/> MaryAnn Atkins <input checked="" type="checkbox"/> John Gordon <input type="checkbox"/> Jacqueline Hopkins <input checked="" type="checkbox"/> Thomas Owens The motion passed 4 of 5
That upon the recommendation of the Superintendent, the Board approves to discuss items 7.0 Report from Hopkins/Atkins regarding South Carolina School Board Association Meeting; 8.0 Board Governance: Board Member Protocol and 9.0 BOE Policy Section D Review at the next work session prior to the Board Meeting.	Motion made by: Thomas Owens Motion seconded by: Mary Ann Atkins	<input checked="" type="checkbox"/> Earl Choice <input checked="" type="checkbox"/> MaryAnn Atkins <input checked="" type="checkbox"/> John Gordon <input checked="" type="checkbox"/> Jacqueline Hopkins <input checked="" type="checkbox"/> Thomas Owens The motion passed 5 of 0